

FECHA 26/02/14

LUGAR Contract

CLIENTE Graco

OBRA WTC Free Zone 15th floor

Empresa

Graco
Graco
Contract
Contract

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Integrantes

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Gaylord R. Harberts
Gabriel Carpena
Gabriela Carvallo

The following topics were discussed at the meeting held today:

- 1) Private offices.- Bernard's private office shall have a desk with no side table.
Every private office will have lockable rolling drawers.
- 2) HR office.- Filing cabinets needed.
Add visitors' seats.
- 3) Meeting room.- Projector and TV necessary.
- 4) Finishes.-
 1. Wooden doors in private offices and meeting room
 2. Double glazing to be considered an alternative.
 3. Walls from raised floor to slab for acoustic purposes.
 4. Rollers: 5% on south façade, 5% + black out on west facade
- 5) Parametric cost.- Estimated cost 1200-1400USD/m2
- 6) Next step.- Contract will work on budget and technical plans for Free Trade Zones.
Next meeting March, 17th