

Redactada por: Carolina Capouyá

1320-MIN-140514

FECHA 14/05/14

LUGAR Zonamérica, edif. @1, of 307

CLIENTE UBS Financial Services

OBRA Zonamérica, edif. @1, of 303-304-305-306

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Contract

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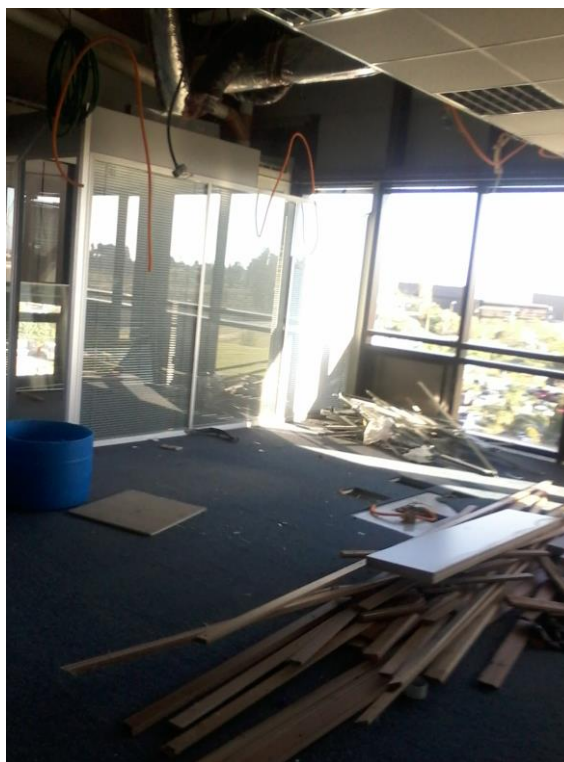
Carolina Capouyá

ACTIVITY	RESPONSIBLE	TARGET	STATUS	OBSERVATIONS
Kick-off	CONTRACT	May 12	Completed	
Fire detection plan	ZONAMERICA		Requested	Necessary for coordination of works
Protections in common areas of the building	ZONAMERICA	May 12	Completed	
Formal approval of plans	ZONAMERICA	May 12	Completed	Communication by mail
Registration of construction works in BPS	ZONAMERICA	May 12	Completed	
Portable toilets	ZONAMERICA	May 12	Completed	
Removal of existing furniture and equipment	UBS	May 9	Completed	
Send originals of signed docs	UBS		Requested	Requirement for issuing invoices to UBS
Give feedback on contract by lawyers	UBS		Requested	Requirement for issuing invoices to UBS
Access control and camaras requirements	UBS	May 14	Completed	
Define desk in Sofía's office	UBS	May 12	Completed	
Delivery of set of drawing in PDF	CONTRACT	May 14	Completed	
Final layout identifying reused and new furniture	CONTRACT	May 14	Completed	
Deductions to the budget: furniture and preliminary works done by Zonamerica	CONTRACT	May 14	Requested	Pending price of totem poles to reflect deductions versus additional

Esta minuta refleja el entendimiento y conclusiones alcanzadas por los asistentes llevadas a cabo durante la junta arriba citada. Se solicita que en el caso de tener cualquier comentario que difiera de lo expresado lo comuniquen por escrito dentro de las 48 hs de recibida la presente, caso contrario se dará por conformada. Se envían copias a todos los presentes en la reunión.

Definition of logistics of works in current office	CONTRACT / UBS		In process	Plevak requested these works be done after the substantial completion. Proposal: 1. 3 private offices after substantial completion 2. Meeting room gypsum board and HDMI cabling during construction period. Electric and data cabling post substantial construction
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Construction progress May 14th, 2014



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